

*City of Alexandria, Virginia*

## MEMORANDUM

19  
2-13-01

DATE: FEBRUARY 7, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: AN ORDINANCE AMENDING THE CITY CODE TO MODIFY THE  
DESCRIPTION OF THE AFFORDABLE HOUSING ADVISORY COMMITTEE

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**ISSUE:** City Council consideration of a proposed amendment to City Code Title II, Chapter 4, Sec. 2-4-71 to modify the description of the Affordable Housing Advisory Committee membership. The changes outlined in the Ordinance are based on recommendations from the Affordable Housing Advisory Committee.

**RECOMMENDATION:** That City Council pass the ordinance on first reading, and schedule it for public hearing, second reading and final passage on February 24, 2001.

**DISCUSSION:** The Affordable Housing Advisory Committee has recommended minor changes to the description of its composition as currently defined by City Code. Under the proposed revision, the twelve voting members would continue to represent the same interests as previously approved by Council, but in several instances the new language more clearly describes the type of expertise or background that is desired. For example, "employer" would be changed, in response to the Committee's interest in having a major Alexandria employer, to specify "one representative of an employer in the City who employs at least 100 employees." A representative of "the financial community" would become "one financial professional with knowledge and experience in the field of finance as it relates to residential housing." The changes would also eliminate references to representatives from the financial and legal "communities" in favor of the specific qualifications desired from each of these representatives. Staff considers the proposed changes desirable and recommends approval of the accompanying ordinance.

Attachment I provides a comparison of the current code language to that of the attached ordinance.

**FISCAL IMPACT:** None.

**STAFF:** Rhonda Thissen, Housing Analyst, Office of Housing  
Bob Mulderig, Deputy Director, Office of Housing  
Mildrilyn Stephens Davis, Director, Office of Housing

**ATTACHMENTS:** I. Comparison of Current Code Language to Proposed Changes  
II. Ordinance

## ATTACHMENT I

Current Code Language	Proposed Change
<p>Twenty-five percent of the voting membership shall be representatives of the construction industry and providers of housing. These members shall consist of one individual from each of the following groups who is associated with that group and who has demonstrated connections with the group:</p> <ul style="list-style-type: none"> <li>• builders;</li> <li>• real estate professionals; and</li> <li>• landlords.</li> </ul>	<p>Removes the 25 percent reference. Descriptions are modified to state:</p> <ul style="list-style-type: none"> <li>• one builder or developer of residential property;</li> <li>• one real estate professional with knowledge and experience in residential real estate;</li> <li>• one landlord of residential property in the City.</li> </ul>
<p>Twenty-five percent of the voting membership shall be representatives of the users of affordable housing. These members shall consist of one individual from each of the following groups who is associated with that group and who has demonstrated connections with the group:</p> <ul style="list-style-type: none"> <li>• tenants;</li> <li>• homeowners; and</li> <li>• the Alexandria Redevelopment and Housing Authority.</li> </ul>	<p>Removes the 25 percent reference. Descriptions are modified to state:</p> <ul style="list-style-type: none"> <li>• one commissioner from the Alexandria Redevelopment and Housing Authority;</li> <li>• one residential tenant in the City; and</li> <li>• one homeowner in the City.</li> </ul>
<p>Twenty-five percent of the voting membership shall be representatives of the community. These members shall consist of one individual from each of the following groups who is associated with and has demonstrated connections with the group:</p> <ul style="list-style-type: none"> <li>• the religious community;</li> <li>• civic associations; and</li> <li>• groups interested in the promotion and maintenance of affordable housing in Alexandria.</li> </ul>	<p>Removes the 25 percent reference. Descriptions are modified to state:</p> <ul style="list-style-type: none"> <li>• one representative from the City's faith community;</li> <li>• one representative from a civic association in the City; and</li> <li>• one representative who is employed by or affiliated with an organization that promotes and maintains affordable housing.</li> </ul>

Current Code Language	Proposed Change
<p>Twenty-five percent of the voting membership shall be representatives of the commercial sector. These members shall consist of one individual from each of the following groups who is associated with and has demonstrated connections with the group:</p> <ul style="list-style-type: none"> <li>• the financial community;</li> <li>• employers; and</li> <li>• the legal community.</li> </ul>	<p>Removes the 25 percent reference. Descriptions are modified to state:</p> <ul style="list-style-type: none"> <li>• one financial professional with knowledge and experience in the field of finance as it relates to residential housing;</li> <li>• one representative of an employer in the City who employs at least 100 employees; and</li> <li>• one licensed and practicing attorney.</li> </ul>

Introduction and first reading:	2/13/01
Public hearing:	2/24/01
Second reading and enactment:	2/24/01

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE to amend and reordain Section 2-4-71 (CREATION; COMPOSITION AND ORGANIZATION) of Article H (AFFORDABLE HOUSING COMMITTEE) Chapter 4 (COMMITTEES, BOARDS AND COMMISSIONS), Title 2 (GENERAL GOVERNMENT) of The Code of the City of Alexandria, Virginia, 1981, as amended.

Summary

The proposed ordinance revises the membership of the Affordable Housing Committee.

Sponsor

Office of Housing

Staff

Mildrilyn Davis, Director, Office of Housing  
Karen S. Snow, Assistant City Attorney

Authority

§ 3.04(g), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

EXHIBIT NO. 3

19  
2-13-01

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE to amend and reordain Section 2-4-71 (CREATION; COMPOSITION AND ORGANIZATION) of Article H (AFFORDABLE HOUSING COMMITTEE) Chapter 4 (COMMITTEES, BOARDS AND COMMISSIONS), Title 2 (GENERAL GOVERNMENT) of The Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Section 2-4-71 of The Code of the City of Alexandria, Virginia, 1981, as amended, be, and the same is hereby, amended and reordained to read as follows:

Sec. 2-4-71                      Creation, composition and organization.

(a)        There is hereby established a committee known as the Affordable Housing Advisory Committee.

(b)        The voting membership shall consist of twelve citizen members who shall be appointed by city council. The composition of the voting membership shall be as follows:

~~(1)        Twenty-five percent of the voting membership shall be representatives of the construction industry and providers of housing. These members shall consist of one individual from each of the following groups who is associated with that group and who has demonstrated connections with the group:~~

- ~~a.        builders;~~
- ~~b.        real estate professionals; and~~
- ~~c.        landlords.~~

~~(2)        Twenty-five percent of the voting membership shall be representative of the users of affordable housing. These members shall consist of one individual from each of the following groups who is associated with that group and who has demonstrated connections with the group:~~

- ~~a.        tenants;~~
- ~~b.        homeowners; and~~
- ~~c.        the Alexandria Redevelopment Housing Authority ("ARHA").~~

~~(3)        Twenty-five percent of the voting membership shall be representatives of the community. These members shall consist of one individual from each of the following groups who is associated with and has demonstrated connections with the group:~~

- ~~a.        the religious community;~~
- ~~b.        civic associations; and~~
- ~~c.        groups interested in the promotion and maintenance of affordable housing in Alexandria.~~

~~(4) Twenty-five percent of the voting membership shall be representatives of the commercial sector. These members shall consist of one individual from each of the following groups who is associated with and has demonstrated connections with the group:~~

- ~~a. the financial community;~~
- ~~b. employers; and~~
- ~~c. the legal community~~

- (1) one commissioner from the Alexandria Redevelopment and Housing Authority;
- (2) one licensed and practicing attorney;
- (3) one builder or developer of residential property;
- (4) one real estate professional with knowledge and experience in residential real estate;
- (5) one financial professional with knowledge and experience in the field of finance as it relates to residential housing;
- (6) one landlord of residential property in the city;
- (7) one residential tenant in the city;
- (8) one homeowner in the city;
- (9) one representative of the city's faith community;
- (10) one representative of a civic association in the city;
- (11) one representative who is employed by or affiliated with an organization that promotes and maintains affordable housing; and
- (12) one representative of an employer in the city who employs at least 100 employees.

(c) The non-voting membership of the committee shall consist of three representatives of the city who will serve in an advisory capacity. The city representative members shall consist of one representative of each of the following city departments:

- (1) the office of housing;
- (2) the department of planning and community development; and
- (3) the department of human services.

(d) Voting members of the committee shall be appointed in the manner prescribed in article A of this chapter. Such members shall be appointed to three-year staggered terms and shall be eligible for reappointment. One-third of the initial appointments shall be for a one year term, one-third of the initial appointments shall be for a two-year term, and one-third of the initial appointments shall be for a three-year term. Initial terms of office shall be determined by lot at the first committee meeting. Non-voting members shall be appointed by the city manager.

Section 2. Notwithstanding the amendment to the composition of the Affordable Housing Advisory Committee made by this ordinance, members of the committee serving on February 24, 2001 shall continue to serve the balance of their terms of office.

Section 3. That this ordinance shall become effective upon the date and at the time of its final passage.

KERRY J. DONLEY  
Mayor

Introduction: 2/13/01  
First Reading: 2/13/01  
Publication:  
Public Hearing:  
Second Reading:  
Final Passage:

N.B. Underlining is not part of the ordinance but denotes material that is new or amended. Strike-outs or dashes are not part of the ordinance but denote material that is being deleted.